

INFORMATION OF THE SCHOOL RESQUIRED TO BE UPLOADED ON WEBSITE (CBSE RELATED INFORMATION)

1. Name of the school with address (Strictly as per Affiliation sanction Letter or as permitted by the Board) with Pin code no. **N.P.CO-ED,SECONDARY SCHOOL BABAR ROAD**
- (i) E-mail ndmc.secschbbrd@gmail.com
- (ii) Ph. No. 011-23358337
- (iii) Fax no. -NA-
2. Years of establishment of school 1955
3. Whether NOC from state/UT or Recommendation of Embassy of India Obtained? - NA-
- (i) NOC No. _____
- (ii) NOC issuing date _____
4. Is the school recognised , Yes, DoE & NDMC
if yes By which Authority
5. Status of Affiliation:
Permanent/Regular/ Provisional Regular
- (i) Affiliation No. 2778069
- (ii) Affiliation with the Board since 01-04-2016
- (iii) Extension of Affiliation up to 31-03-2016
6. Name of trust/Society/ Company Registered under Section 25 of the Company Act, 1956 -NA-
Period up to which Registration of Trust/Society is valid _____
7. List of member of school managing Committee with their Address/ tenure and Post held _____

SL. NO	NAME OF MEMBERS	DESIGNATION	ADDRESS	TENURE	POST HELD
1	BISHUN RAM	VICE PRINCIPAL	D-91, EAST OF KAILASH NEW DELHI	2 YESRøS	CHAIRPERSON
2	MUKESH	PARENT	JHUGGI NO-C-1/B-127, ANNA NAGAR, ITO NEW DELHI	2 YESRøS	VICE CHAIRPERSON
3	MUKESH JI	PARENT	JHUGGI NO-194 SANJAY AMAR COLONY, ITO, TILAK BRIDE NEW DELHI-110002.	2 YESRøS	ELECTED REPRESENTATIVE OF LOCAL AUTHORITY.

4	MD. MOINUL ISLAM	SOCIAL WORKER	DARGAH KUTUB MADAR 2-I.P.ESTATE ITO. NEW DELHI-110002.	2 YESRøS	SOCIAL WORKER
5	MANJU RANI GUPTA	HEAD MISTRESS	JG-3/102-C, VIKAS PURI NEW DELHI-18	2 YESRøS	CONVENOR
6	NAZ PRAVEEN	TGT-S.S.T (U)	150-D, POCKET-A MAYUR VIHAR, PHASE-II, DELHI	2 YESRøS	SPECIAL INVITEE
7	SEEMA GIRI	TGT-SCIENCE	23-A, MANSAROVAR APPTT., SECTOR-61 NOIDA, UP 201301.	2 YESRøS	SPECIAL INVITEE
8	SHILPA NARANG	TGT-MATHS	2557- 1 ST FLOOR, PUNJABI BASTI, SUBZI MANDI, CLOCK TOWER DELHI-110007.	2 YESRøS	SPECIAL INVITEE
9	HANUMAN SINGH	PARENT	C-1/X-185, ANNA NAGAR, ITO, TILAK BRIDGE NEW DELHI-2	2 YESRøS	MEMBER
10	BABLU	PARENT	C.N-03, ANNA NAGAR, ITO TILAK BRIDGE NEW DELHI-110002	2 YESRøS	MEMBER
11	MOHAN LAL	PARENT	19-D, RAILWAY COLONY TILAK BRIDGE NEW DELHI - 110002	2 YESRøS	MEMBER
12	JAMUNA	PARENT	H-51-A, ANNA NAGAR, ITO NEW DELHI-110001	2 YESRøS	MEMBER
13	DIPALI MANDAL	PARENT	KOTH NI-66, BABAR ROAD NEW DELHI	2 YESRøS	MEMBER
14	RAJ KUMAR	PARENT	CI-A/446, SANJAY AMAR COLONY, ITO NEW DELHI	2 YESRøS	MEMBER
15	HEMA	PARENT	9-HAILEY ROAD AKASHDEEP BUILDING NEW DELHI-110001	2 YESRøS	MEMBER
16	KUSUM	PARENT	25-CANNING LANE NEW DELHI-110001	2 YESRøS	MEMBER
17	SONI	PARENT	M-472 SHAKAR PUR J.J. COLONY DELHI-110034.	2 YESRøS	MEMBER
18	RANI	PARENT	C-I/B-240, ANNA NAGAR ITO NEW DELHI	2 YESRøS	MEMBER
19	SHAMIM AKHTAR	PARENT	205-A, MASJID NEAR NATHU SWEET BENGALI MKT. BABAR ROAD N.D.-1	2 YESRøS	MEMBER
20	KUSUM	PARENT	A-37, HYDRABAD HOUSE NEW DELHI	2 YESRøS	MEMBER

8. Name and official address of the Manager
/ President/Chairman/ Correspondent

-NA-

(i) E-mail

(ii) Ph. No.

(iii) Fax no.

9. Area of School Campus

(i) In Acres

(ii) In sq. mtrs.

(iii) Built up Area (Sq. mtrs.)

(iv) Area of playground in (Sq. mtrs.)

(v) Other facility

(vi) Swimming pool

(vii) Indoor game

(viii) Dance rooms

(ix) Gymnasium

6371.53

3313.17

2058.36

No

Yes

No

No

- (x) Music Room Yes
 (xi) Hostels No
 (xii) Health and Medical Check up Yes

10. Details of the fee structure

- (i) Pre nursery No fee charged
 (ii) Nursery Free Education from Nry. to XII
 (iii) I to V _____
 (iv) VI to VIII _____
 (v) IX & X Only pupil fund charged for boys XI & XII
 (vi) XI & XII _____

11. Transport facility

- (i) Own Buses N/A
 (ii) Busses hired on contract basis N/A
 (iii) Details of transport charge N/A

12. Details of salary being paid by the school to teaching staff/non-teaching (to be updated time to time)

Give information about other posts also.

Designation PGT/TGT/ PRT/ COUNSELLOR/ etc.	Scale of pay	Grade pay	% of D.A.	HRA	EPF CONTRIBUTION
PRINCIPAL	15600-39100	7600/-	As per the norms adopted for Central Govt Employees	30% OF BASIC	N.A.
VICE PRINCIPAL	15600-39100	5400/-		30% OF BASIC	N.A.
T. G. Ts/H.M (Pry./Nry.)	9300-34800	4600/-		30% OF BASIC	N.A.
PRTs	9300-34800	4200/-		30% OF BASIC	N.A.
JUNIOR LIBRARIAN	9300-34800	4200/-		30% OF BASIC	N.A.
LAB ASSISTANT	5200-20200	2400/-		30% OF BASIC	N.A.
PET					

13. Mode of payment of salary

- (i) Name of the bank through which salary is drawing ECS (Different Banks for individuals)

- (ii) Through single cheque transfer advice _____
 (iii) Individual cheque _____
 (iv) Cash _____

14. Library facility

- (i) Size of the library in sq. mtrs. 121.92
 (ii) No. of Periodicals _____
 (iii) No. of Dailies _____
 (iv) No. of Reference books class- wise 188
 (v) No. of Magazine _____
 (vi) Others 1375

15. Name of the Grievance/ Redressal Officer With E-mail, Ph. No., Fax No.

Deputy Education Officer (G) for Primary/Nursery Classes (Room No. 8019) Palika Kendra, New Delhi. E-mail address: deo-g.education@ndmcmail.gov.in

Contact: 41501353 ó 60 Extn. 2819.

Deputy Education Officer (A) for Middle, Secondary and Sr. Sec. Classes (Room No. 8016, Palika Kendra, New Delhi. E-mail address: deo-admn.education@ndmcmail.gov.in

Contact: 41501354 ó 60 Extn. 2816.

Timings: 3.00 PM to 4.00 PM on working Days.

In case of non-redressal individuals can also approach Director (Education) for all such problems in Room No. 7014. E-mail address: director.education@ndmcmail.gov.in

Contact: 41501354 ó 60 Extn. 2714.

Timings: 3.00 PM to 4.00 PM on working Days.

16. Members of Sexual Harassment committee

Naz Praveen, Manju Rani Gupta, Anita
Robert, Mahendra Bhushan, Surendra Sharma

17. Section wise enrolment of school for the

Current session

Enrolment as on 31.07.2016

Class & No. of Sections (Add more rows if needed for sections)	Enrolment (Gender wise)		Total Enrolment	Subjects in English medium
	M	F		
Nursery A	16	17	33	
Nursery B	0	0	0	
Total of Nursery	16	17	33	
I A	13	12	25	ENGLISH , MATHS
I B	13	12	25	ENGLISH, MATHS
II A	14	11	25	ENGLISH, MATHS
II B	18	04	22	ENGLISH, MATHS
III A	12	13	25	ENGLISH, MATHS

III B	16	09	25	ENGLISH, MATHS
IV A	20	07	27	ENGLISH, MATHS
IV B	0	0	0	ENGLISH, MATHS
V A	16	14	30	ENGLISH, MATHS
V B	13	14	27	ENGLISH, MATHS
Total class I to V	135	96	231	
VI A	18	14	32	ENGLISH, MATHS
VI B	13	21	34	ENGLISH, MATHS
VI-U	8	0	08	ENGLISH
VII A	16	12	28	ENGLISH, MATHS
VII B	17	16	33	ENGLISH, MATHS
VII-U	13	0	13	ENGLISH
VIII A	19	09	28	ENGLISH, MATHS
VIII B	10	15	25	ENGLISH, MATHS
VIII-U	06	0	06	ENGLISH
Total of class VI to VIII	120	87	207	
IX A	19	15	34	ENGLISH.
IX B	20	16	36	ENGLISH.
X A	15	14	29	ENGLISH.
X B	-	-	-	-
Total of class IX and X	54	45	99	

Class & No. of Sections (Add more rows if needed)	Enrolment (Gender wise)	Total Enrolment	Subject
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for sections)								
	M	F		Stream (e.g. Arts, Commerce, Science)	Subjects in English Medium with enrolment (e.g. Acct.(32))	Other subjects/ Languages (e.g.= Eng. Core(85))	Choice in subjects [e.g. I.P / Maths (commerce), Phy. Edn./ Painting (Arts) etc.]	Additional subject (e.g. Painting in XI B)
XI A	-	-	-	-	-	-	-	-
XI B	-	-	-	-	-	-	-	-
XII A	-	-	-	-	-	-	-	-
XII B	-	-	-	-	-	-	-	-
Total Class XI And XII	-	-	-	-	-	-	-	-

Total Enrolment from class Nursery to Class XII:

Male= **325** ; Female = **245**; Total (Male +Female) = **570**

18. Academic session period

From 01/04/2016 to 31/03/2017

19. Vacation period

From 11/05/2016 to 30/06/2016 (Summer Vacation)

From 8/10/2016 to 10/10/2016 (autumn break)

From 26/12/2016 to 15/01/2017 (Winter break)

20. Admission period

Throughout the year for I TO VIII

01/04/2016 to 31/07/2016 for IX TO XII

21. Particular of teaching staff (to be updated time to time)

Name & Designation	Employee Code	Permanent/ Regular/ Contract/ Guest faculty etc.	Date Of Appointment	Trained/ Untrained	Teaching Subjects and Total periods assigned in a week.	Responsibility*
BISHUN RAM VICE PRINCIPAL	277211	Permanent	26/10/1994	Trained	S.S.T. - 12	ADMINISTRATION,
MANJU RANI GUPTA HEAD MISTRESS	264317	Permanent	01/01/1991	Trained	-	ADMINISTRATION, Time Table,
MADHU GUPTA ASSISTANT Tr.	269820	Permanent	29/10/1992	Trained	ENGLISH,HINDI,MATH,EVS-36	CLASS Tr.
BIPIN KUMAR ASSISTANT Tr.	306028	Permanent	03/07/1998	Trained	ENGLISH,HINDI,MATH,EVS,S.S.T.-36	CLASS Tr. TLM.
MANOJ KUMAR YADAV ASSISTANT Tr.	305915	Permanent	11/03/1998	Trained	ENGLISH,HINDI,MATH,EVS,S.S.T.-36	CLASS Tr. & BOOK, & STATIONARY INCHARGE
ANITA ROBERT ASSISTANT Tr.	272362	Permanent	23/10/1992	Trained	ENGLISH,HINDI,MATH,EVS-36	CLASS Tr. & EXAMINATION INCHARGE
MAHENDER BHUSHAN ASSISTANT Tr.	306974	Permanent	12/11/2001	Trained	ENGLISH,HINDI,MATH,EVS-36	CLASS Tr. & ADMISSION, BOYS FUNDS.
NEERU SHARMA ASSISTANT Tr.	277138	Permanent	17/10/1994	Trained	ENGLISH,HINDI,MATH,EVS,S.S.T.-36	CLASS Tr. & PAY SLIP REGISTER INCHARGE
NISHA GAUTAM ASSISTANT Tr.	305861	Permanent	17/01/1998	Trained	ENGLISH,HINDI,MATH,EVS-36	CLASS Tr.

DINESH KUMAR ASSISTANT Tr.	306971	Permanent	12/11/2001	Trained	ENGLISH,HINDI,MATH,EVS,S.S.T.-36	CLASS Tr. & GENERAL ATTENDANCE INCHARGE
OHM PRAKASH SINGH ASSISTANT Tr.	305831	Permanent	23/01/1998	Trained	ENGLISH,HINDI,MATH,EVS,S.S.T.-36	CLASS Tr. & MID-DAY-MEAL
NARINDER KUMAR ASSISTANT Tr.	306301	Permanent	24/07/1999	Trained	LRT. ALL SUBJECT'S	CBSE WORK,E-MAILS,ANSWER , TIME TABLE , UNIFORM SUBSIDY, BANK WORK ,T.M.R.BILLS.RMR.BILLS. OTA BILL.DUTY PERIOD, IMPREST ,S.S.A GRANT DISE WORK, TELEPHONE BILLS, SCHOLARSHIP GRANT, ALL CORESPONDANCE WORK, ONLINE WORK. AUDIT INSPECTION. RTI ANSWER.
LATA KAUSHIK TGT-SANSKRIT	310493	CONTRACT BASIS	31/07/2009	Trained	SANSKRIT-30	CLASS Tr
SEEMA GIRI TGT-SCIENCE	267577	Permanent	15/07/1991	Trained	NATURAL SCIENCE-30	CLASS Tr, EXAMINATION INCHARGE (SECONDARY LEVEL)
SHIKHA RANI TGT-SCIENCE	314757	GUEST Tr.	29/12/2015		NATURAL SCIENCE-30	CLASS Tr
USHA SHARMA TGT-HINDI	271792	Permanent	27/08/1992	Trained	HINDI-24	CLASS Tr, BOOKS INCHARGE
JYOTI CHOPRA TGT-HINDI	265084	Permanent	18/02/1991	Trained	HINDI-30	CLASS Tr, R.M.S.A.
NEERU BHATNAGAR TGT-H.SCIENCE.	263179	Permanent	10/10/1990	Trained	HOME,SCIENCE-24	MID-DAY-MEAL INCHARGE.
OM SHREE WORK-EX.	268393	Permanent	7/1991	Trained	WORK-EX-15	SCOUT & GUIDE..
NAZ PRAVEEN TGT-S.S.T.(URDU)	207862	Permanent	22/10/1980	Trained	S.S.T. (Urdu-Medium) -36	CLASS Tr, admission Urdu, Book I/C Urdu, Result Urdu
FARZANA JAVED TGT-URDU LANGUAGE	207870	Permanent	22/10/1980	Trained	Urdu Language -36	CLASS Tr, T & P Stock,
J.REENA TGT-ENGLISH.	311077	CONTRACT BASIS	09/07/2010	Trained	ENGLISH-30	CLASS Tr
ROOPA RANI TGT-ENGLISH.	310473	CONTRACT BASIS	01/07/2014	Trained	ENGLISH-24	CLASS Tr
SHILPA NARANG TGT -MATHS	312756	GUEST Tr.	15/07/2013	Trained	MATHS-32	CLASS Tr
NEELAM. TGT- DRAWTING.	314407	GUEST Tr.	03/01/2015	Trained	DRAWING-26	-
KUNDAN SINGH RAWAT TGT-COMP . SCIENCE	306976	Permanent	12/11/2001	Trained	COMPUTER SCIENCE-23	Computer Lab Incharge.
SANGEETA GAUR Jr. MUSIC Tr.	306650	Permanent	29/01/2000	Trained	MUSIC-13	Musical Instrument.
SEEMA TIRKEY TGT-S.S.T.	268070	Permanent	15/07/1991	Trained	S.S.T.-33	CLASS Tr.
SHYAM VIR SINGH LAB - ASSISTANT	104068	Permanent	26/02/1986	Trained	Lab-12	Science Article.
ANITA SHARMA PET .	312763	GUEST Tr.	02/07/2014	Trained	PET-21	Sport Incharge.
SURENDER SHARMA YOGA Tr.	206335	Permanent	31/03/1982	Trained	YOGA-15	Yoga Articles / Eco Club / T.V Incharge
MANIKA ATREY LIBRARIAN	308251	Permanent	19/02/2005	Trained	LIB-21	Examination Incharge 1 st to 8 th classs, Library Incharge
HEM LATA CHAWLA SPL.EDUCATION TR.	269466	Permanent	11/11/1991	Trained	SPL.DUCATION.	-
VEENA GAUR NURSERY Tr.	244301	Permanent	04/08/1978	Trained	-	-

*= (e.g. Class Tr. , Mid Day Meal I/C, Examination I/C, Admission I/C, Time Table I/C etc.) may mention multiple responsibilities for example Class Teacher and Mid Day Meal I/C.

Other Information

1. Brief about History of school in 100 words
2. Main achievements (Academic, sports, co-curricular etc) of school in session 2015-16 . (Please include Photos also)
3. Main achievements (Academic, sports, co-curricular etc) of school from 1st April 2016 to till date. (Please include Photos also)
4. Information about Principal/ Vice Principal/ HM

S. No.	Name	Designation	Employee code	Date of joining present school	Remarks
1.	BISHUN RAM	VICE PRINCIPAL	26/10/1994	Trained	S.S.T. - 12

5. Information about Nearest Police Station

S. No.	Approx. Distance from School	Address of Nearest Police station	Land Line Number
1.	2 Km.	Tilak Marg Police Station. New Delhi-110001.	011-23382100

6. Information about Rooms

S.No	Room No.	Floor(E.G. G.F. = Ground Floor, F.F= First Floor Etc.)	# Utilization (e.g.= XII-A, Library, Staff Room)	Size Of Room In Meter (L*B*H), e.g. (6.2*5.2*5)	No. Of Windows	No Of Doors	No Of Fans	No. Of LED Tube Lights	Remarks
1	1	Basement	Science Lab	6.09*6.09*3.96	09	01	05	05	
2	2	Basement	Library	6.09*6.09*3.96	09	01	05	05	
3	3	Basement	Domestic Science lab.	6.09*6.09*3.96	09	01	05	05	
4	4	Basement	Store	6.09*6.09*3.96	09	01	05	05	

5	5	Basement	Work- Ex. lab.	6.09*6.09*3.96	09	01	05	05	
6	6	Basement	Music room	6.09*6.09*3.96	09	01	05	05	
7	7	Basement	Cutting & Tailoring	6.09*6.09*3.96	09	02	05	05	
8	8	G.F	Head Mistress Office	6.09*6.09*3.96	04	01	02	02	
9	9	G.F	Staff Room	6.09*6.09*3.96	04	01	02	02	
10	10	G.F	Nursery Class.	6.09*6.09*3.96	09	01	05	05	
11	11	G.F	Hall.		12	07	12	40	
12	12	F.F	Computer Lab.	6.09*6.09*3.96	09	01	03	04	
13	13	F.F	III-B	6.09*6.09*3.96	09	02	05	05	
14	14	F.F	II-B	6.09*6.09*3.96	09	02	05	05	
15	15	F.F	I-B	6.09*6.09*3.96	09	02	05	05	
16	16	F.F	I-A	6.09*6.09*3.96	09	02	05	05	
17	17	F.F	II-A	6.09*6.09*3.96	09	02	05	05	
18	18	F.F	III-A	6.09*6.09*3.96	09	02	05	05	
19	19	F.F	X	6.09*6.09*3.96	09	02	05	05	
20	20	F.F	Principal Office	6.09*6.09*3.96	09	01	03	05	
21	21	F.F	VI-U,VII-U,VIII-U	6.09*6.09*3.96	08	01	05	05	
22	22	F.F	IV-A	6.09*6.09*3.96	06	03	05	05	
23	23	F.F	V-A	6.09*6.09*3.96	06	03	05	05	
24	24	F.F	V-B	6.09*6.09*3.96	06	03	05	05	
25	25	S.F	IX-A	6.09*6.09*3.96	09	02	05	05	
26	26	S.F	VIII-A	6.09*6.09*3.96	09	02	05	05	
27	27	S.F	VIII-B	6.09*6.09*3.96	09	02	05	05	
28	28	S.F	VII-A	6.09*6.09*3.96*	09	02	05	05	

29	29	S.F	VII-B	6.09*6.09*3.96*	09	02	05	05	
30	30	S.F	VI-A	6.09*6.09*3.96*	09	02	05	05	
31	31	S.F	VI-B	6.09*6.09*3.96*	09	02	05	05	
32	32	S.F	IX-B	6.09*6.09*3.96*	09	02	05	05	
33	33	S.F	Chowkidar Room	6.09*6.09*3.96*	00	01	01	00	

= If room is utilized for class then please mention the medium of the class for example Class XII A , English Medium, V A Hindi Medium and so on.

- Whether the school has facility of Toilet block for Physically Challenged (Yes/No) **No.**
- Whether the school has Ramp for Physically Challenged . (Yes/No) **No.**

7. Information about Toile Blocks

Toilet Block No.	Floor	Used By Male / Female	Used By Staff/ Students	No. of W. Cø	No. of Urinals
3	G.F.	2- Female 1- Common	1- staff. 2-Studentø	06	4
2	F.F	1- Female 1- Common	1-Staff. 1-Studentø	05	4

8. Information about Drinking Water Facilities

Total No. of taps	Total No. of functional taps	No. of Water Coolers	No. of RO etc.
09	09	01	01

9. Information about various clubs in the school

S. No	Name Of Club/ Houses (e.g. Eco Club)	No. of Club / House members	In-charge Of Club/ Houses	Activities Performed In Club/Houses

1.	Eco-Club	01	Surender Sharma	Environmental related activities

10. Important contact numbers

S.No	Designation	Extension Followed by 41501353 To 68	Direct Number
1.	DIR (Edn.)	2714	23360114
2.	Jt. Dir (Edn.)	3009	
3.	DEO (A)	2016	
4.	DEO (G)	2019	
5.	AEO (Mid Day Meal Scheme)	3113	
6.	DD (NSES)		23347296
7.	DD (NSES Gen.)	3901	
8.	SO (Edn.)	2401	

S. No.	Designation	Name	Land Line No.
1.	J. E (Civil)		
2.	A.E. (Civil)		
3.	E.E. (Civil)		
4.	J. E (Electrical)		
5.	A.E. (Electrical)		
6.	E.E. (Electrical)		
7.	Section Officer (Horticulture)		
8.	Any Other		